**DATA ANALYSIS**

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| **Data Analysis Checklist** | **Analysis Methods/Functions** |
| * ~~Organize data~~ * ~~Format and adjust data~~ * Get input from others * ~~Transform data~~ | * Sorting and Filtering * Pivot Tables * Format -> number * =CONVERT (e.g.) (A2, ”F” ,”C”) for temps * Copy-Paste Special-values only * Data -> data validation * Conditional formatting * =LEN, LEFT, RIGH, FIND * =VLOOKUP * =COUNTIF, SUMIF * =SUMPRODUCT |

2​0 Google Sheets Formulas You Must Know:

<https://automate.io/blog/google-spreadsheet-formulas/>

18 Google Sheets Formula Tips and Techniques:

<https://www.benlcollins.com/spreadsheets/google-sheets-formulas-techniques/>